

INSTRUCTIONS AND DEFINITIONS FOR QUILT ENTRIES

When you click the link "Submit Your Entry", you will be directed to the Login page. This is the starting point for entering your quilt.

- **Registration:** Registration is required each year. Click on the red registration box if this is your first time this year. If not, enter the email address and password you created this year.
- **Contact Information:** After successfully registering or logging in, you will be directed to the contact information page. If this is your first time this year, enter all data, including a password. If you're returning, you can update any information that needs to be changed.
- **Quilt Entry/Edit:** Click New Entry to enter a new quilt or select a quilt already entered from the pull-down menu then click Edit Entry. Edit Entry is the process you'll use to print your form.
- **Quilt Entry Details:** On a new entry, be sure to complete all fields that apply as well as the PTQG Agreement at the bottom of the page. Special Designation Quilts are for your sets that you want to hang together or for themed quilts that Groups have made. Be sure to enter a name for your set or Group quilt. For Group quilts, all names must match.
- **Submit:** After completing a new entry, **YOU MUST CLICK SUBMIT** to save the data. **This must be done before printing.** If you've successfully saved your entry, you'll get an **email confirmation**. The email will come from quiltshow@pinetreequiltguild.com. Check your spam folders if you don't see it within a few minutes. Also, you'll be sent back to the Contact Information page. You'll see the entry listed in the last box labeled Edit Quilt Entries. If you don't see it listed there, it did not save correctly. Please contact Sophia if you have questions.
- **Judging/Non-Member Fees Submittal:** \$12 for all Judged quilts. \$15 One-time Yearly Registration fee for Non-Members. After Submitting the entry, you can 'edit' your entry to print the page as a record of your entry. For all Judged entries and entries from Non-Members, you must print a copy to mail with your fee to the address below.

Choose the categories that best represent your quilt:

Wearable Art: These may be garments, bags or other accessories

Group Quilt: Quilt of any size made by more than two persons

Jr. Quilter: Quilter who is 17 years old or younger

Adult Beginner: Quilter who is 18 years or older and has made less than four quilts

Adult Intermediate: Quilter who has made four or more quilts

Adult Advanced: Quilter who is very skilled in one or more techniques. This group includes: workshop instructor, teacher, the winner of more than one First Place, Judges Choice or Best of Show in a previous PTQG show, a quilting business owner

Small Quilt: Any quilt that is 160 inches or less in perimeter

Medium Quilt: Any quilt that is 161-300 inches in perimeter

Large Quilt: Any quilt over 301 inches in perimeter

Art/Innovative: Quilt of any size using a design with any technique or combination of techniques or material that may extend beyond traditional disciplines.

Quilt Sleeve: All entries (except for Wearable Art) must have a 4" hanging sleeve. Instructions for making a sleeve are on our "Enter Your Quilt" webpage.

Quilt Label: Attach a label to the back of the quilt with information about the Quilt.

Fees: \$12 for each judged entry for everyone. Non-members also pay a once per show registration fee of \$15. **Mail checks to PTQG c/o Quilt Show - P.O. Box 3133 - Grass Valley CA 95945**