

**Pine Tree Quilt Guild of Nevada County
Board Meeting Minutes
January 14, 2016**

CALL TO ORDER: President Diane Klose called the meeting to order at 6:30 p.m.

MEMBERS PRESENT: Diane Klose, Susie Hardy, Donna Switzer, Karle deProse, Pat Gillings, Kathleen Stanley, Anne Wilson, Lois Hodges, Mary Serpa, Julie Berry, Joan Mosley, Ruth Bertaccini, Marjorie McConnell, Linda Reeve, Marta Price, Sue Miller, Sharon Ellisor

CORRESPONDENCE AND ANNOUNCEMENTS - Diane Klose:

1. Diane reminded everyone to be sure membership dues are paid.
2. She also noted reimbursement requests must have receipts submitted along with completed and signed reimbursement forms. Year-end requests must be submitted no later than the December board meeting – there will be subsequent reminders.

MINUTES - Donna Switzer/Sharon Ellisor: Minutes from the December 10th Board Meeting were reviewed and approved as submitted.

MOTION MSP: Marjorie McConnell/Lois Hodges

TREASURER'S REPORT – Pat Gillings: Pat distributed copies of the December Transaction report dated 12/01/2015 through 12/31/2015 prepared by 2015 Treasurer Karen Mitchell. Marjorie noted the Community Service SDA room rental expense funds listed in the 2016 Budget will not be used since Community Service no longer will be meeting there. Karle responded that they remain in the budget as approved, even though they will not be utilized. Marjorie also noted she knows a Guild member who might donate machine repairs for Junior Quilters which might reduce some of their expenses. The Treasurer's Report was accepted as submitted (see attached).

MOTION MSP: Lois Hodges/Sue Miller

OLD BUSINESS

Open Board Positions – Diane Klose

1. Historian: Diane suggested the Historian position be listed as “on hiatus”. Sue volunteered to highlight significant activities in the Guild newsletter to maintain a consistent historical record. She reminded all members to be sure and submit relevant articles to her.
2. Assistant Program Chair – Raedean Kidwell has accepted this position to assist Program Chair Heidi Emmett
3. 2017 Opportunity Quilt Marketing – Diane will work in this position

Hall of Honor – Diane

Diane acknowledged Anne Wilson as the new Hall of Honor inductee and presented her with her new nametag. Anne was congratulated by the Board.

Binder Status – Diane: Diane is trying to locate the following binders:

1. Home Workshops – Anne will get it from Betty Maddox
2. Hospitality – Mary Serpa gave it to Sue Miller to go to Ardy
3. Mini-groups – location still uncertain
4. Mystery gifts/Treasure Table – uncertain
5. Newsletter binder – Sue has this one

New Member Welcome – Marjorie McConnell

Ardy Tobin, Marta Price, and Marjorie met and are working on a new membership form. They continue to discuss ways to encourage new members.

NEW BUSINESS

Speaker Workshops

1. Class Fee for 3 day Donna Greenwald class – Karle deProsse noted that Program Chair Heidi Emmett needs to set the class fee for the three day Thread Painting class. This workshop will be taught by Donna Greenwald April 6th, 7th and 8th. Teacher fees and expenses will be higher than those for our usual one day workshops. Donna has agreed to set class maximum enrollment number to 30. To date 21 members have expressed plans to attend. After much discussion a motion was made to charge \$75.00 for the three day workshop with 30 days cancellation notice required (after 30 days prior to the class no refunds will be issued unless the position is filled by another student).
MOTION MSP: Karle deProsse/Susie Hardy
2. Anne suggested we have certificates printed for free speaker workshops. The Speaker Workshop Chair can then add the name of the recipient at the time the certificate is awarded. Ann will ask Ardy to print the certificates
3. Treasurer Pat Gillings requested a copy of the room rental contract with Seventh Day Adventist Church to assist her with making payments. Marjorie reported that some of the dates are made through verbal agreement, but she will get a list of dates to Pat. Current room fees remain at \$35.00 until July when they will likely be increased to \$50.00. A new contract will be completed the end of June for the period July, 2016 through June, 2017.

Fund Raiser – Linda Reeve

Linda has researched the possibility of selling Guild logo decals as a fund raiser (see attached report). She noted this would be good advertising and public relations for the Guild and would also generate income. She contacted Cathy McCallister of Acclaim Signs and received the following price quotes:

125-249	\$2.15 ea + \$25.00 S/H
250-499	\$1.35 ea. + \$25.00 S/H
500+	.80 ea. + \$25.00 S/H

She met with Ardy and got a copy of the original Guild logo which includes “Nevada County”. She suggests that we order 500 @ .80 cents each for a total expense of \$400.00 plus \$25.00 shipping. These could then be sold at \$3.00 each or 2 for \$5.00. An alternate suggestion was made to order 250 instead of the 500. After considerable discussion a motion was made to have Linda order 500 decals @ .80 plus \$25.00 shipping.

MOTION MSP: Anne Wilson/Marjorie McConnell

Jamboree – Julie Berry, Joan Mosley

Joan reported that she and Julie are considering a new location for Jamboree. Joan met with representatives from First Baptist Church and will fill out a rental application and look at the rooms on Monday. The application will be submitted to the church board for review. They have a large hall and five classrooms available, all on one level. Parking is good. Rental rates are \$100.00 for the main hall, and \$40.00 per classroom for a total of \$300.00. For the 2012 Jamboree we paid \$450.00 for room rental at Grass Valley United Methodist Church where rooms are on different levels and parking is problematic. Julie and Joan are working on setting a date for Jamboree which will likely be a Sat. in September or October.

COMMITTEE REPORTS

Patchwork Star – Jeanie Ferguson (e-mail report): All is going well.

Newsletter – Sue Miller: Sue reported she is now working on a smaller computer so the newsletter will take longer for her to compile. She needs all articles for the February newsletter by this Saturday, January 16th.

Membership – Marta Price: She is still receiving numerous completed membership forms. All is going well.

Community Service - Marjorie McConnell: Community Service will meet at new location at Eskaton on Tuesday, January 19th from 9:00-1:00. All supplies from the storage unit at the SDA church have been moved into the new storage area at Eskaton and there is room left for additional. Marjorie plans to wait to see if there is enough room in the new space for Drop In and Sew to share the space. This will depend primarily on how many Eskaton residents attend.

Quilt Show - Marjorie McConnell : Still need additional vendors for the show. There are 22 spaces available, to date 7 vendors have reserved 12 spaces. Ginni has contacted approximately 100 potential vendors without much success. May decide to include a wider array of vendors rather than only those with quilt related merchandise. Volunteer sign-ups for the show will begin at the February general meeting. Green forms will be distributed to each volunteer with scheduled work day/time, as well as chair contact information. Four demonstrations have been scheduled for Saturday of the show, with plans to hopefully schedule four more for Sunday.

Computer Records - Marjorie for Ardy Tobin:

1. The 2016 Roster will be distributed at the February general meeting. Envelopes with any unpaid Opportunity Quilt tickets will be placed inside.
2. Currently we have 134 paid members and affiliates. More forms are coming in and she has written to any 2015 Affiliates who have not yet paid for this year.
3. Donations from lifetime members and others currently total \$497.50.
4. Dropbox – instructions for accessing “cloud” stored Guild documents including forms, records and other guild information were distributed. Documents can be accessed and printed from there.

Website Liaison - Marjorie for Ardy Tobin:

Many of the website pages have been updated to reflect changes in policies/by-laws.

Hospitality – Marjorie for Ardy Tobin

Greeting guests/new members at Guild meetings with mini-group help has been well received. Still need mini-groups to volunteer for May, September, and November. Ardy will be contacting mini-groups which have not yet responded.

Mini-Groups – Marjorie for Ardy Tobin

There are 16 members who indicated on membership forms they would like to join a mini-group. Ardy will hold a meeting after the January 15th membership meeting for all those interested. She is temporarily filling in for Claire Carter until new chair is found.

Home Workshops – Anne Wilson: Anne reported that Home Workshops has moved from the SDA Church to the LDS Church on Hollow Way in Nevada City. Anne expressed thanks to Nancyan Tracy, Marta Price, and Leona Foster for facilitating the new location. Meetings will be held the 4th Thursday of each month **except April, November, and December**. Workshops scheduled are:

1. January 28 – “Selvage Mania” with Kathy Biggi who will teach how to make an armchair pincushion using selvages
2. February 25 – Diane Klose will teach her “Cup Cozy” project. Pam Hall will also demonstrate a slick way to make continuous bias binding which will be used for this project.

Scholarship – Joan Mosley: Letters have been mailed to area schools seeking applicants for the Guild scholarship. She has rewritten the sections on applicant autobiography parameters, as well as required areas of interest which are now restricted to studies which focus on fiber and/or textile arts. Deadline for applications is April 1st, and the selection committee will meet mid-April. Volunteers to serve on the committee include: Mary Serpa, Pat Gillings, Donna Switzer, and Ruth Bertaccini. She would like one or two additional volunteers.

Guild Challenge – Lois Hodges: Lois is ordering ribbons for the Challenge.

Finance, Budget/Audit – Karle deProsse: Karle distributed copies of the 2016 Budget.

March Mixer – Susie Hardy: Plans for the March Mixer are well under way and on schedule.

ADJOURNMENT - Meeting was adjourned by Diane at 8:20 p.m.

Respectfully submitted
Sharon Ellisor, Board Secretary