

Pine Tree Quilt Guild of Nevada County
Board Meeting Minutes
November 12, 2015
Eskaton Village, Grass Valley (49er Room)

Members Present: Kate Grant, Diane Klose, Anne Wilson, Mary Serpa, Marjorie McConnell, Lois Hodges, Marilyn Engelking, Sue Miller, Ardy Tobin, Karen Mitchell, Karle deProse, Ruth Bertaccini, Donna Switzer, Susie Hardy, Kathleen Stanley, Sophia Day, Heidi Emmett

A. Call to order: President Kate Grant called the meeting to order at 6:30 p.m.

B. Correspondence and announcements:

- Kate welcomed Susie Hardy, our Guild's Vice President Elect.
- We received a thank you note from the Lambert family for their donated We Care quilts. Mrs. Lambert noted that their son chose the baseball/sneaker quilt.

C. Minutes-Donna Switzer: Lois Hodges made a motion to accept the October 8, 2015 minutes. The motion was seconded by Marjorie McConnell and was passed.

D. Treasurer's report-Karen Mitchell: Karen provided copies of her Transaction Report dated October 1, 2015 through October 31, 2015. Karen said that it was a big month for bringing in money for the Opportunity Quilt and the Cowboy themed quilt at the Draft Horse Classic. Next month, Karen said that she will report further on the We Care project. So far We Care has collected \$1,371.00. Marjorie McConnell made a motion to accept the report. The motion was seconded by Mary Serpa and was passed.

E. Old business

1. Quilt Show Exploratory Committee Status Report-Anne Wilson:

- The Committee has met several times. Jeanne Pincha-Tulley did a great job summarizing the survey results at the General Meeting. Over 50% of the membership participated in the survey. The majority wants to continue with an annual quilt show, and to keep things as they are every year. There were other ideas presented: alternate with a fashion show; hold a luncheon; have a boutique; find another location for the quilt show; check on the feasibility of having a quilting retreat. Kate asked if Anne will do a summary of the survey in the December Newsletter. Anne said that she will.

2. Cooperative fundraiser with InConcert Sierra-Lois Hodges:

- Lois connected with someone from InConcert Sierra. They loved the quilt donated by Sophia Day and it went for \$120.00. InConcert Sierra has the programs for November, and Lois will pick one up to see how our ad worked. We can make changes to the ad before December if we want. InConcert Sierra's April article will have information on the Guild.

3. Open Board Positions-Kate Grant and Diane Klose:

- The following positions have been filled: Mystery Gifts, Sophia Day and Nancy Holtz; Quarter Yard Club, Jane Dunnington and Carolie Brennan; and Speaker Workshops, Margaret Vodicka. Unfilled positions are: Programs, Opportunity Quilt Marketing for 2017, Historian, Junior Quilters, Home Workshop and Jamboree. Heidi said that she "may" be able to continue as Program Chair. Kate will list the need of an Assistant Program Chair to help Heidi should she be able to continue her position. The Historian

position may have to be dropped if no one steps up to fill it. We can utilize the Newsletter for historical information. Dianne Rockwell is talking to someone who may be interested in taking the Junior Quilter Chair position. Julie Berry has expressed interest in helping with Jamboree. Anne said that the budget has not been approved yet, so we should hold off in talking to anyone about the Jamboree position. Perhaps another Blast should be sent out regarding the Home Workshop Chair position. Marjorie suggested that some mini-groups may be interested in teaching Home Workshop classes. She did say that a coordinator is still needed however. Marjorie asked what we should do with old photo albums with Community Service stuff in them. Kate asked if anyone wanted to keep them. The consensus was No. If so, the albums can be recycled; or perhaps the Historian could display them at the Quilt Show. Whether to keep the albums or not is up to the Quilt Show Chair.

4. Bylaw Review-Diane Klose:

- Diane provided copies of the suggested Bylaw and Policy changes via email. The suggested changes are in red throughout both documents. We reviewed the Policies first, and then the Bylaws and additional changes were brought forth. Marjorie McConnell made a motion to accept the Policy changes as amended. Anne Wilson seconded the motion and it was passed. Anne Wilson made a motion recommending that the Board approve the Bylaw changes and present the changes to the membership. Lois Hodges seconded the motion and it was passed. Diane will send the final approved changes to the Board, and a Blast will be sent out to the membership ten days before the December General Meeting for their review. The members will vote at the December General Meeting.

F. **New business**

1. Community Service (CS)-Marjorie McConnell:

- Effective in January 2016, CS will be moving to Eskaton. The advantages are: we have the room at no cost (SDA charges \$35.00 per day); we will have locked storage; we won't have any keys to worry about or security issues, and Eskaton's maintenance staff will set up and take down the tables. Home Workshop may be moving to the LDS Church in Nevada City. Nancyan is working on an application with them. At LDS, there is no charge. Speaker Workshops will continue to be held at the Seventh Day Adventist Church. Residents from Eskaton may attend CS. Will Eskaton resident attendance cause a problem with our insurance? No. The Eskaton residents have a small quilt show here upstairs. Check it out before you leave tonight. CS will also be moved to the 3rd Tuesday of the month. Also, the ironing boards, irons, and extension cords will be split three ways between CS, Home Workshop and Speaker Workshop. Kate asked how the membership will be notified of these changes. Marjorie said that she will announce it in the Newsletter and at meetings.

G. **Committee reports**

1. Emailed reports: NONE

2. Reports by Committee Chairs:

- **Finance, Budget/Audit-Karle deProsse:** The Quilt Show Audit/Treasurer books are completed. They were good, orderly books, and transactions were well recorded. Karle filed the State of Information with the Secretary of State keeping us in compliance.
- **Opportunity Quilt Marketing 2016-Kathleen Stanley:** Very few members are buying Opportunity Quilt tickets. They make great gifts. She is all set-up for the Christmas Fair at the Nevada County Fairgrounds. Set-up will be held Wednesday afternoon around

3:00 p.m. Ben Franklin's Craft Day will be held on Saturday, December 12th at the Veteran's Memorial Building in Grass Valley.

- **Holiday Party-Sophia Day:** We need to send out an email telling members what to bring. There won't be a Show and Tell, Quarter Yard Club or Mystery Gifts. The Guild's business part of the meeting will be held first. We will vote on the Budget and the Bylaw changes.
- **Publicity-Quilt Show 2016-Sophia Day:** We can display our Opportunity Quilt at the Center for the Arts. We may sell tickets during their other event dates. She doesn't have any dates as yet. Ardy asked if she needs a banner with Quilt Show dates.
- **Web Liaison-Ardy Tobin:** Ardy received fabric donations, and a lady donated quilts but she doesn't know what to do with them. Ardy also has a 70's or 80's Kenmore sewing machine if anyone is interested.
- **Hospitality-Ardy Tobin:** There was good response last month regarding the way people were greeted and positive comments regarding the new, green framed name tags for the greeters, guests and new members. The Divas will be our greeters next month, and a different mini-group will be the greeters each month following. Ardy has also updated the Welcome brochure and provided copies for everyone to review. Diane will mention the new brochure at our January General Meeting. The brochures are also available in the Drop Box.
- **Newsletter-Sue Miller:** The December Newsletter deadline is this Saturday, November 14th.
- **Programs/NCQC-Heidi Emmett:** She is working on the September 2016, "speaker only" program.
- **Guild Challenge-Lois Hodges:** The due date is the March Mixer 2016.
- **Quilt Show 2016-Marjorie McConnell:** Committee Chairs provide written reports. Donna Switzer is the Secretary for our Quilt Show meetings. Marjorie keeps copies of the emailed Committee Reports for our records. It is in the Policy that people who sell quilts at the Quilt Show give the Guild a 15% commission.
- **Community Service/Drop In-Marjorie McConnell:** Next week, November 19th is the final week this year for Community Service. We will not be distributing all of the quilts just because we have them. We may carry some over for next year.
- **Hall of Honor-Diane Klose:** The deadline for nominations is December 1st. We only have one submission so far.
- **Treasurer-Karen Mitchell:** The Policy is that all receipts must be turned in by the December Board Meeting. It is especially important because we are getting our new Board in January.

H. **Adjourn:** President Kate Grant adjourned the meeting at 8:35 p.m.

Respectfully submitted by Donna Switzer, Secretary