

PINE TREE QUILT GUILD OF NEVADA COUNTY
Board Meeting Minutes
October 13, 2016

CALL TO ORDER: The meeting was called to order by President Diane Klose at 6:30 p.m.

MEMBERS PRESENT: Diane Klose, Sue Miller, Pat Gillings, Jeanne Pincha-Tulley, Lois Hodges, Ardy Tobin, Marjorie McConnell, Karle deProsse, Sophia Day, Joan Mosley, Cathy Stone, Susie Hardy, Bonnie Lattin-Hensel, Sharon Ellisor

CORRESPONDENCE AND ANNOUNCEMENTS - Diane

1. A thank you note was received from Donna Fry, MCAH Coordinator at Nevada County Public Health, for the Community Services donation of tummy time quilts.
2. Diane introduced newly elected 2017 officers present at tonight's meeting: Sophia Day, Co-Vice President, and Bonnie Lattin-Hensel, Secretary. Nancy Holtz, Co-Vice President, was unable to attend.
3. Diane received two tickets for Road to California quilt show. Since she is unable to attend, she offered them to anyone interested and Sue Miller accepted.

MINUTES - Sharon Ellisor: Draft of minutes for September 8th Board Meeting was reviewed and approved as corrected.

MOTION MSP: Marjorie McConnell/Lois Hodges

TREASURER'S REPORT – Pat Gillings: Treasurer's report was distributed and reviewed. Insurance will be paid in November and includes \$50.00 premium increase. Pat questioned whether a separate rider for the storage unit at Old Barn Storage is needed. Joan Mosley responded that insurance should be included in rental fee. Pat will verify. Report was approved as submitted.

MOTION MSP: Lois Hodges/Cathy Stone

OLD BUSINESS

Jamboree - Joan Mosley: All is on track. Checks and W9 forms will be distributed to teachers the day of classes. Additional helpers are needed to assist with unloading/loading.

2017 Budget – Karle deProsse: Karle reviewed each line item of the proposed 2017 budget as compared to 2016 budget numbers. After discussion, the proposed budget was approved as submitted. As prescribed in the By-Laws it will be printed in the November newsletter and voted on by the membership at the general meeting in December.

MOTION MSP: Marjorie McConnell/Cathy Stone

2017 Nominating Committee – Diane/Susie Hardy: Diane reported that since no one volunteered to assist with the nominating committee she and Susie made numerous phone calls using a list Marjorie compiled. The following 2017 Executive Board nominees were voted on and elected at the October 4th general meeting:

President – Susie Hardy

Co-Vice Presidents – Sophia Day, Nancy Holtz

Secretary – Bonnie Lattin-Hensel

Treasurer – Pat Gillings

Board members expressed their gratitude to the new Executive Board members for their willingness to serve.

Ben Franklin Craft Day – Diane: Diane announced that Frances O’Brien and Mary Serpa have volunteered to sell opportunity quilt tickets during the Ben Franklin Craft Day on December 3rd.

Community Service – Marjorie McConnell: Marjorie presented a draft of a new policy regarding distribution of Community Service Quilts. After review and extensive discussion the policy was approved as revised:

Community Service quilts will first be distributed to Nevada County residents in need. Twenty (20) each of baby, youth, twin, double, and queen/king size quilts will be reserved for local disaster. Thirty (30) twin quilts will be reserved for Foster/Homeless youth. The remainder will be distributed throughout the year as requested by agencies and/or members. Ten percent (10%) of quilts not reserved may be used for out of county disasters. Community Service quilts are not to be donated for fundraising raffles.

MOTION MSP: Cathy Stone/Susie Hardy

Use of Guild Resources – Ardy Tobin. In response to previous questions and inconsistencies, Ardy presented a new policy which was drafted by the committee appointed at the September board meeting. Committee members included Marjorie McConnell, Jeanne Pincha-Tulley, Karle deProse, Lois Hodges, and Ardy Tobin. After extensive discussion, the revised policy was approved:

1. Use of the Guild’s non-profit status will be granted by the Board on a case-by-case basis. A written request to the Board and an oral request at a board meeting are required.

2. Newsletters will be expanded to include a “Haves and Wants” column. This section of the newsletter will be dedicated to quilt related announcements. The Newsletter Chair will edit submissions to fit the space and they will be run for two months.

3. Email blasts are reserved for Guild business only. Other use of the Guild’s email blast notifications will be granted by the Board on a case-by-case basis. A written request to the Board and an oral request at a board meeting are required for approval. In an emergency, a written request will be submitted to the Guild President who may obtain Executive Board approval.

4. Announcements at Guild meetings may be made by members and non-members and should be related to the mission of the Guild.

MOTION MSP: Cathy Stone/Susie Hardy

Featured Quilter – Jeanne Pincha-Tulley presented a draft of a new policy for the selection process of the Quilt Show Featured Quilter. As has been discussed previously, there is currently no defined policy regarding purpose, selection process, and qualification criteria. After reviewing the proposed policy, it was decided to table it for further review until the November board meeting.

NEW BUSINESS

Mini-groups Policies – Lois Hodges: Lois presented a draft of a new policy regarding Mini-Groups. After discussion, the revised policy was approved:

Mini-Groups contribute to the Guild through service and donations. A majority of a Mini-Group must be Guild members.

MOTION MSP: Cathy Stone/Sue Miller

Affiliates – Karle deProse: Karle noted that since Affiliate membership fees have not been adjusted for several years, she recommends the following revision to the By-Laws, Article 3, Membership Section 1C (By-Laws, page 2). After discussion the revision was approved:

Affiliate memberships are available to any business. Dues are one-and-a-half (1 ½) the individual membership dues, as set by the membership. One designated affiliate business owner shall have all the rights of individual guild membership. If the affiliate business has additional owners, they may attend the general meetings, but shall not have voting privileges, hold office, or constitute any portion of a quorum unless they are also an individual member of the Guild.

MOTION MSP: Jeanne Pincha-Tulley/Cathy Stone

As prescribed in the By-Laws amendment procedure (By-Laws Article 8, page 9), the revision will be voted upon by the general membership prior to adoption.

COMMITTEE REPORTS

Emailed Reports

Equipment – Mary Serpa: Nothing to report.

Committee Chair Reports

Holiday Party – Sophia Day: Sophia verified that the Holiday Party be held at the SDA Church as in previous years. It will be a pot-luck, and will start at 6:00 p.m. She will check with Guild members at the November general meeting to see if there is adequate interest in having a boutique at the party.

Computer Records/Hospitality – Ardy Tobin: Ardy will redo the Affiliate Form. Hospitality is going well.

Challenge – Lois Hodges: Lois will submit another newsletter article and make an additional announcement at the November general meeting to remind members about the challenge.

Community Service – Marjorie McConnell: Move to the new location at Western Sierra Youth Build Charter School on McCourtney Road has been completed and new shelving has been installed. There have been inquiries regarding use of the room for other Guild meetings, but

because it is a former lab classroom with fixed elevated tables, it is not suitable for other functions/meetings. One quilt recipient asked if she could learn to make a quilt using fabric from her daughter's baby clothes. To date this year 209 quilts have been completed, which is significantly fewer than in previous years. Seventy eight quilts were distributed in September and quilts continue to be distributed as needed throughout the year.

Finance, Budget/Audit – Karle deProsse: Members of the Budget Committee including Diane Klose, Susie Hardy, Pat Gillings, Lois Hodges and Karle met to draft the proposed 2017 budget which was presented to the Board tonight under Old Business.

Quilt Show – Jeanne Pincha-Tulley: The Quilt Show Committee will hold its first meeting in November with subsequent meetings to be held in February, March, and April. All committee positions are filled except Vice-Chair, and Chair for Hall of Honor. Sue Miller, Barbara Ceresa, and Jeanne are researching information about a software program designed to assist with many quilt show related functions such as processing quilt entries, including printing quilt receipts, and possibly lay-out. The initial fee for access is \$300.00 and additional information will be researched.

Newsletter – Sue Miller: Since Sue is currently working on two different newsletters, Guild article submissions need to have the notation "PTQG" in the subject line. Articles are due this Saturday, October 15th.

Jamboree – Joan Mosley: See Old Business above.

ADJOURNMENT – Diane: Meeting was adjourned at 9:03 p.m.

Respectfully submitted,
Sharon Ellisor, Board Secretary