

Pine Tree Quilt Guild of Nevada County  
Board Meeting Minutes  
January 8, 2015  
Eskaton Village, Grass Valley (49er Room)

**Members Present:** Kate Grant, Diane Klose, Karen Mitchell, Donna Switzer, Karle deProsse, Molly Cook, Tamara Cook, Heidi Emmett, Marta Price, Dianne Rockwell, Ardy Tobin, Lois Hodges, Ruth Bertaccini, Joan Mosley, Betty Maddox, Marjorie McConnell, Mary Serpa, Anne Wilson

- A. **Call to order:** President Kate Grant called the meeting to order at 6:32 p.m.
- B. **Correspondence and announcements:** Child's Advocacy of Nevada County-Truckee sent a thank you letter for the donation of stockings and bibs. The letter was given to Marjorie McConnell. Anne Wilson announced that she has thank you gifts for the 2014 Board.
- C. **Minutes:** Minutes from the November 13, 2014 were approved as corrected. Motion to accept Lois Hodges. Passed.
- D. **Treasurer's report** - Karen Mitchell: Karen handed out a Transaction report for 11/1/2014 through 12/31/2014. Karen said that our storage payment to Old Barn and Storage isn't due until February 1 (we got one month free). Rates went up by \$5.00, but we can get one free month if we pay by the year. We are supposed to get a monthly invoice, but we have not received any. It was suggested that Mary Serpa's name be used for the contact person. Karle deProsse motioned to accept the report. Passed.
- Question: What is the size of the storage shed? 10' x 20'
  - Inventory will be done when the Quilt Show is done.
  - Community Service has two shelves
- E. **Old business**
1. Board attendance-Kate remarked that it is good right now. There was a question: How long do meetings usually take? We usually meet until about 8:30 p.m. Discussion followed: should the time of the meetings be changed? There was a decision to leave starting time at 6:30 p.m. for the time being.
  2. Open board positions-Hospitality (greeting people as they come in the door for meetings); Marketing Coordinator 2016; Holiday Event Chairman. Please let Kate know if anyone may be interested.
  3. Hall of Honor-Kate has this responsibility. She has selected a committee. Need one more Hall of Honor member. Discussion: What is your input about voting by email because the Board does not meet until after the February General Meeting? A vote was taken, and voting by email was approved. Please stress that there must be absolute secrecy during the voting by email. Ardy Tobin has the certificate in her computer, and will need the name(s) once the decision has been made.
  4. Cookbook-Marjorie McConnell: the deadline for recipe, tips and techniques is February 10<sup>th</sup>. Please email Lorna Tiller, [lorna.L@att.net](mailto:lorna.L@att.net). No nutritional information is needed for the recipes. The cookbook has been approved via the Board's passing of the budget. Some people will submit bread recipes along with their soup recipes.
- F: **New business**
- Molly Cook – Library: Shall we keep the Library or not? Less than 10 people are using the Library per month.

- Discussion/Ideas: Kate's husband's club emails book requests to their librarian; display new books; display books with a new subject, i.e. applique each month; perhaps the speakers could donate a copy of their book; purge the books once again. Give a shout out during the Show and Tell about the Library. Announce in the Newsletter which books we're featuring this month. Tie it in with the current speaker's subject, i.e. Christmas. Betty Maddox asked if perhaps the Library has run its course. Marjorie suggested that we have a box of books for sale at the Library. The proceeds would then go to the Library.
- Books are kept in storage all together. Books were last purged in 2012.
- Discussion tabled until next month's meeting.
- Marjorie McConnell: We need to address ways of getting new members into the Guild. How to get people engaged in things. She gave examples of older members who do so much.
- Kate Grant-General Meeting: she plans to ask people to let her know *before* the meeting about their announcements.
  - Settling down after the break: it is too noisy to hear the raffle numbers called. Discussed the possibility of dimming the lights 2 minutes ahead.
  - Other New Business at the Board Meetings: tell Kate before the meeting.
- Marjorie McConnell: Opportunity Quilt (Makers/Marketers) Needs to be in the roster. Ardy will send Kate the presentation. It was decided to separate the Makers from the Marketers. Perhaps this should be made a policy (which the Board approves). Betty motioned to make it a policy. Karle motioned to take the word "Marketing" out of the current policy. Comments from Kate: separate "Marketing" out. None of these motions were seconded. After more discussion, Anne motioned to form a new committee call the Opportunity Quilt Markets. Motion 2nded and passed.

G. Committee reports

1. Emailed report-None

2. Reports by committee chairs present

**Scholarship-Joan Mosley:** Purpose of March Mixer

Discussion: Ardy-Proves the importance of finding a Hospitality Chair. Joan-Perhaps mini groups could be greeters each month. Marjorie-Connie Ferrao may be interested in being a coordinator or Hospitality Chair. Kate will contact her or a friend. It was decided that Diane will contact Connie.

**Quilt Show-Anne Wilson & Mary Serpa:** Extra display in the Large Building. Country Store vendor sign ups, contact Kathy Biggi. Quilt Entry cut off is March 19<sup>th</sup>, two weeks earlier to allow for layout. We are looking for a new caterer; perhaps with a food truck. There is a small kitchen available. The vendor will work inside the building. We still need someone to do Publicity. Joy Waggener will do media. We are short of space for props in the main building as the vendors will also be there. The Quilt Show: "Springtime in the Pines". Theme is "Cozy Up to Quilts". Let us know when someone wants to fill the need before the Committee Meeting.

**Storage/Equipment-Mary Serpa and Tamara Cook:** Ruth's husband has been helping get storage straightened out. Corrals for quilt frames to storage have been done by Ruth and her husband.

**Opportunity Quilt 2016-Marjorie McConnell:** The top and back are done. Christine Barnes will sell tickets at her classes that are outside the area. This quilt is her pattern. Kate asked where the tickets can be sold. It was agreed that it will be OK as long as the tickets are sold outside of the area. Lorna Straka has at least two guilds to go to this fall. No name yet for the quilt.

**Community Service/Drop In-Marjorie McConnell:** Handouts for the Newsletter (changes). The article includes the changes item by item.

**Home Workshop-Betty Maddox:** Home Workshop is doing very well. 1<sup>st</sup> and 2<sup>nd</sup> month of this year are full. March and April workshops already have people signed up. The success of one area weakens the other parts (Home Workshop/Community Service are in the same space at the same time). Discussed: the possibility of doing Home Workshop when there isn't a guest speaker

workshop. We need to think about this for next year. Karen Mitchell mentioned that Lorna Straka did a technique Home Workshop, and that the quilts made were donated to Community Service. Betty was asked to clarify the name: Home Workshop or Skill Building Workshop: per Betty and Ardy "HOME WORKSHOP".

**Guild Challenge-Lois Hodges:** "Time" Challenge is coming along. Quilts will be displayed at the Mixer.

**Computer Records & Web Liaison-Ardy Tobin:** Our Webmaster was seriously ill, but is recovering, thus the website has not been updated. Our site will be up to date soon. Membership forms have been sent out twice, as have the Affiliate forms. 2015 forms are now in Drop Box, which is a place where all of the forms are. Dropbox.com. Ardy will send the password via email to everyone. Anne Wilson asked if apps have been mailed to those who don't have email. No. There are so few, and the forms are available at our meetings.

**Junior Quilters-Dianne Rockwell:** They have 8 members. They had a Holiday Party with 19 attendees. They have a devoted group of Assistants. All 19 attendees did a fun project: Making Styrofoam egg Christmas Ornaments. In November, Christine Barnes did a color lesson-"Color, Value & Temperature". She gave them a picture of the block they created. Christine donated the fabric and a copy of her book *The Quilter's Color Club* (Ardy Tobin has a quilt in the book). Christine is coming back Saturday to make quilt blocks for *Amish Quilt*. New members will work on precision piecing. There was a picture taken for the kids to sign & give to Christine.

**Show and Tell-Ruth Bertaccini:** Ruth is the Show and Tell Chair this year. She will be asking Sew Happy, her mini group friends and other general members of the guild to help her hold quilts during that time.

**Scholarship-Joan Mosley:** Everything has been sent out. Sent to Nevada Union & Charter Schools. The binder is excellent; well laid out; made everything so clear. Pat did a great job.

**Membership-Marta Price:** Will have a breakdown at the next meeting. Hasn't had the opportunity to get to the membership forms. One person made a donation to the Junior Quilters.

**Vice President-Diane Klose:** She is in charge of the March Mixer. Does Community Service have projects that can be worked on that night that don't require a machine? NO per Marjorie. Kate-maybe Diane and Marjorie can discuss the details. Marjorie suggested that perhaps it would be a good time to work on tote bags and walkers bags.

**Programs/NCQC-Heidi Emmett:** 2016 is pretty much buttoned up. She is working within her budget. She needs to know what the 2016 budget is OR should she stick with the 2015 budget. Karle deProsse explained that we won't know what the 2016 budget will be until the Quilt Show. Heidi asked if she is under budget in 2015, if the remaining balance will roll into 2016. Answer: it can't be done because it creates too many problems.

**Meeting Set Up-Tamara Cook:** They want to get set up by 5:45 p.m. Betty asked if all of the chairs were set up at the last meeting. She noticed that some people had to get a chair for themselves. Tamara said that 110 chairs had been set up.

**Molly Cook-Library:** Nothing more to add.

**Karen Mitchell-Treasurer:** Need to go to the bank to get new Board Member signatures. Joan Mosley asked if she can be reimbursed for stamps. She was told that those funds should be in the Scholarship fund.

**Karle deProsse-Finance/Audit Chair:** She has completed the 2014 Quilt Show Audit. The records were great.

**Donna Switzer-Secretary:** will contact Susan Robinson and get the binder from her.

**Communication from those not here:** Sue Miller: put NEWSLETTER in the subject line of you emails. Joy will be talking with Marjorie about quilts for the article in The Union. Marjorie noted that the agencies took pictures of the donated quilts.

H. This meeting was adjourned at 8:15 p.m.

Respectfully submitted by Donna Switzer, Secretary