

Pine Tree Quilt Guild of Nevada County  
Board Meeting Minutes  
December 10, 2015  
Eskaton Village, Grass Valley (49er Room)

**Members Present:** Kate Grant, Diane Klose, Marjorie McConnell, Pat Gillings, Marta Price, Kathleen Stanley, Mary Serpa, Lois Hodges, Sophia Day, Arline Fisher, Dianne Rockwell, Joan Mosley, Ruth Bertaccini, Donna Switzer, Karle deProsse, Karen Mitchell

- A. Call to order:** President Kate Grant called the meeting to order at 6:31 p.m.
- B. Correspondence and announcements:** None
- C. Minutes-Donna Switzer:** Joan Mosley made a motion to accept the November 12, 2015 minutes. The motion was seconded by Ruth Bertaccini and was passed.
- D. Treasurer's report-Karen Mitchell:** Karen provided copies of her Transaction Report dated November 1, 2015 through November 30, 2015. All WE CARE donations were spent. There is a space for "donations" on the membership forms. Community Service received a donation of \$70.00 deposited to their "restricted" account, and Junior Quilters received a donation of \$10.00 deposited to their "restricted" account. "Restricted" means that the donor specified where their donation should go, i.e. Community Service. If a donor does not specify where they want their donation to go, it is deposited under "donations". Lois asked if the donations were paid over and above their membership dues. The answer was yes. Lois Hodges made a motion to accept the report. The motion was seconded by Marjorie McConnell and was passed.
- E. Old business**
1. Budget and Bylaw Vote Results-Kate Grant:
    - The Budget and Bylaws were passed at the December 1, 2015 General Meeting without comment.
  2. Board Positions-Kate Grant and Diane Klose:
    - Filled Position: Home Workshop, Anne Wilson
    - Partially Filled: Julie Berry is willing to help out, but needs someone to help her. Joan Mosley is willing to help depending on the date of the Jamboree. Although normally held in the fall, there is no date scheduled so far. Marjorie will turn the Jamboree binder over to Julie.
    - Unfilled Positions:
      - Mini-group Coordinator
      - Assistant Program Chair
      - Opportunity Quilt Marketing
      - Historian
      - Junior Quilters: Dianne Rockwell introduced Arline Fisher who is considering taking on the Chair position for Junior Quilters. Arline told us that she was a Junior High School teacher for thirty years. She has enjoyed crafts and sewing since she was a child. Arline currently makes Victorian clothes, and loves the feel of fabric.

3. Cooperative fundraiser with InConcert Sierra-Lois Hodges:

- Lois said that the advertising is going well. We are in for January. There were no changes to our ad. InConcert Sierra will do an article on the Guild and the Opportunity Quilt for their April program.

**F. New business**

1. Hall of Honor-Diane Klose:

- The Committee met. The name of the nominee was brought forward to the Board for a vote and was approved. The new Hall of Honor member will be announced at the General Meeting in January.

2. Binder Possession Status-Diane Klose:

- Diane passed around a sign-up sheet asking us to record our name and where our binders are. They need to be in order and ready for the new Board members.

3. New Member Interviews-Marjorie McConnell:

- Marjorie told us of about an "interview" that she had with the Polish Club, and it gave her the idea about modeling her experience and creating an interview process for new members of the Guild. It would give the new members an opportunity to learn about the Guild and for us to learn about them, their talents and interests. We may be able to help them decide on how they might want to participate in the Guild's activities. Karle said that it would be like having a "Big Sister". Joan mentioned that we may want to come up with a better word than "interview". Interview brings up all kinds of associations, not all good. Marjorie said that she would be willing to meet with new members, and she will get together with Marta and Ardy to work it out.

**G. Committee reports**

1. Emailed reports:

- **Newsletter-Sue Miller:** The January Newsletter deadline is this Saturday, December 12th by 5:00 p.m.
- **Computer Records-Ardy Tobin:** "Marta gets the membership forms to me when she records them - and I have the changed policies and bylaws so the new roster will be available at the February meeting (January 15 deadline for forms). I have sent the membership form out by email once and will do so later this month and after the January meeting. I have also sent the Affiliate form to Affiliates and will do so again. I hand delivered one to Deby Hendrickson at her business as she does not have email."
- **Web Liaison-Ardy Tobin:** "I am monitoring the site, picking up fabric and quilt donations and forwarding messages that come into to the guild email box to appropriate people. I recently received two antique quilts which Karla Rogers will find homes for after I have washed and repaired them."
- **Hospitality-Ardy Tobin:** "Haven't done it yet, but will contact mini-groups so we have 'greeters' at every meeting. Jill and I will greet at the meetings as well. Our hospitality efforts have been well received by guild members."
- **Binders-Ardy Tobin:** "I have my binders and will keep my jobs. I think there is a Hospitality binder and I would like to have it if possible."

2. Reports by Committee Chairs:

- **Scholarship-Joan Mosley:** The letters are ready to go out. The budget is \$1,000.00. Joan asked if we need to send letters to schools outside our immediate area, i.e. to Truckee. Pat Gillings said that, in the past, the desire was to be inclusive and not restrict an offer of a scholarship to only Nevada Union and other local schools. The tradition of reaching out to other areas will be continued. Joan said that she needs to re-write the criteria to orient more toward design (clothing), fiber arts and textiles. These new criteria should be consistent with the changes we made to the policies. Joan will send the re-write to Diane for approval. What happens to the budget if no scholarship is awarded? Karle said that the budget does not roll into the next year if a scholarship is not awarded.

- **Finance, Budget/Audit-Karle deProsse:** She received a letter from the Board of Equalization. We must now submit reports quarterly. Karle will appeal it, but, in the meantime she will work closely with the Treasurer to get the information to create the quarterly reports.
- **Junior Quilters-Dianne Rockwell:** They are finishing up their Color Camp created by Christine Barnes. Their Christmas Party is coming up. The Junior Quilters will start their next project making a purse or a tote with batting and interfacing. Lorna Tiller is going to teach them a 3D technique.
- **Holiday Party-Sophia Day:** The Party is done. We thanked Sophia for a fun and thoroughly enjoyable evening.
- **Guild Challenge-Lois Hodges:** The due date is the March Mixer 2016. She will put the information in the Newsletter.
- **Opportunity Quilt Marketing 2016-Kathleen Stanley:** The Christmas themed quilt at the Christmas Fair made \$433.00, and the Opportunity Quilt made \$563.00. The Christmas themed quilt was won by Jordan Parks. Kathleen thanked everyone who worked the Christmas Fair. The Opportunity Quilt plus the two bonus quilts have raised \$4,354.51 to date. The Opportunity Quilt will be displayed at the Ben Franklin Craft Fair this Saturday, December 12<sup>th</sup>. She has scheduled dates to sell tickets for the Opportunity Quilts in Oroville in January 2016 *and* January 2017, as well as in other locations. Christine Barnes will sell Opportunity Quilt tickets at her workshop in Stockton, and the Opportunity Quilt will be displayed and tickets sold at the InConcert Sierra event in April.
- **Community Service/Drop In-Marjorie McConnell:** Community Service (CS) will move to Eskaton in January. The new meeting date is the third Tuesday of the month. Eskaton will put the information in their Newsletter to let their residents know that we will be here. Kate asked if Eskaton has asked about our insurance. Marjorie said that they have not asked about it, but she will follow up with them. Kathleen suggested that this information be included in the Guild's Newsletter to re-iterate the change of location as well as the new meeting date. Notice of the move has gone to the Seventh Day Adventist Church, and Diane Klose and Margaret Vodicka will meet with them. Marjorie has expenses that need to be reimbursed, but she doesn't know which budget the reimbursement should come out of. Karle deProsse made a motion that Marjorie be reimbursed out of the Restricted Community Service budget, and then Karle will adjust it into another area that is underspent. Lois Hodges seconded the motion and it was passed.
- **Quilt Show 2016-Marjorie McConnell:** Eskaton residents may display their quilts at our Guild's Quilt Show. The monthly committee reports are on track.
- **Membership-Marta Price:** Membership is going fine. Ardy has the numbers on the computer. The membership deadline is January 15<sup>th</sup>.

#### H. **Comments by outgoing President, Kate Grant and Thank You Gifts:**

- It was a very good year. New programs included bonus opportunity quilts, our liaison with InConcert Sierra, and the creation of the WE CARE Program. Also, the dues increase went fairly smoothly. Thank you for your good attendance at the Board Meetings. Kate passed out candy as a thank you for attending tonight's meeting and beautiful mug mats made with the Pine Tree Quilt Guild logo printed on them.

#### I. **Adjourn:** President Kate Grant adjourned the meeting at 7:50 p.m.

Respectfully submitted by Donna Switzer, Secretary