

**PINE TREE QUILT GUILD
BOARD MEETING MINUTES
August 15, 2013**

The annual summer gathering of the Board began at 6:30 p.m. with a pot-luck dinner at the lovely home of Dianne Rockwell.

Members Present: Barbara Ceresa, Claire Carter, Myrna Raglin, Robin Petersen, Karle deProse, Sue Miller, Joan Mosley, Lorna Tiller, Janene Powell, Ruth Bertaccini, Dianne Rockwell, Marjorie McConnell, Deirdre Campbell, Sue Robertson, Sharon Ellisor

The business portion of the meeting was called to order by President Joan Mosley at 7:40 p.m.

Minutes: Minutes from the June 13, 2013 Board Meeting were reviewed and approved as submitted.

MOTION MSP: Marjorie McConnell/Sue Robertson

Treasurer's Report: A detailed Treasurer's Report for July will be submitted at a later date as Judy Johnston was unable to attend. Joan shared the following account balances received via phone from Judy:

Checking	\$11,360.89
Savings	<u>30,403.39</u>
TOTAL	\$41,764.28

OLD BUSINESS

Storage Unit Inventory: Inventory valuation of items currently stored in the storage unit has been completed by all committee chairpersons and the total value comes to approximately \$4,000.00. This number does not include the value of the Quilt Show quilt frames nor the approximately 100 Community Service quilts being stored there. Myrna Raglin estimates the value of the quilt frame materials alone (excluding labor costs) is several thousand dollars.

NEW BUSINESS

Insurance: Joan reported she had a discussion with our insurance agent regarding the additional property loss coverage for the contents of the Guild storage unit. He suggested that the storage facility should offer this coverage as it is now a requirement for newer facilities. The Guild pays \$160.00 per month rental fee for the current unit. Joan will research the following:

a. Will the current storage facility offer property loss coverage in line with what newer facilities offer? In conjunction with this, she will locate and review a copy of the original contract with the storage facility – Carolyn Christiansen may have information regarding this.

b. If the property loss insurance is not available through the current facility, what costs would be involved in moving to a different facility which offers this coverage compared with the cost of adding the coverage to our current insurance?

Nominating Committee: Marjorie McConnell and Lorna Tiller reported they continue to work to fill all the elected positions for officers for 2014. Not all key positions are filled at this time despite their hard work and numerous contacts. There was lengthy discussion about ways to encourage more members to accept Guild leadership responsibilities. Joan will encourage members' willingness to serve in her President's Message in the Sept. newsletter and Marjorie will work with Ardy on an e-mail blast to members. In addition, Board members are encouraged to submit additional names of potential candidates to Nominating Committee members. The Nominating Committee will report the list of candidates for elected positions at the September general meeting.

Sierra Nevada Hospital Cancer Center: Deirdre Campbell reported on the rotating quilt display at the Cancer Center. The new hospital administrators have notified her that current hospital insurance does not cover the quilts which Guild members have for several years displayed there and that the hospital cannot assume liability for them. After discussion, it was decided that all quilt donors will be notified that there is no liability coverage for the quilts displayed and if necessary they will need to sign a liability waiver.

COMMITTEE REPORTS

Joan received several reports from committee chairpersons who were unable to attend tonight:

1. **Programs:** Judy Vaughn reported she has all programs lined up for the 2014 year with the exception of March (Mixer month) and May (Quilt Show month). Speaker fees total \$6,300.00 not including travel expenses, and Judy suggests the Programs budget be increased by \$500.00.

2. **Opportunity Quilt:** Lorna Straka reported the following:

- a. Total ticket sales for the Opportunity Quilt at the County Fair was \$693.00.
- b. Volunteers are needed to sign up to sell Opportunity Quilt tickets at the Draft Horse Classic in Sept. which always generates great ticket sales. A sign-up sheet was passed around.
- c. A volunteer is needed to take the Opportunity Quilt to Citrus Heights next Thurs. since Lorna is unable to go. Christine Barnes is the scheduled speaker.
- d. Barbara Ceresa and Sally Monestier will take the Opportunity Quilt to the Sutter Quilt Guild in Sutter.

3. **NCQC:** Chris Parks reported she will submit the NCQC binder to the Binder Committee. The Opportunity Quilt can be displayed at future NCQC meetings and tickets sold there. Also, portions of the NCQC newsletter can be copied into our Guild newsletter to share relevant information with Guild members.

4. **Binder Committee:** Kris Cook reported that the Binder Committee will meet again in the next few weeks with the goal of getting the binders up to date sometime in the Fall. They plan to make up a couple of sample binders to serve as examples for Committee Chairpersons.

5. **Holiday Party:** Judy Hamilton reported she continues to work on preliminary plans for the Holiday Party. Lorna Straka has several items remaining from the Cornish Christmas booth which can be used as prizes.

Skill Builders: Lorna Tiller reported that Skill Builders will resume meeting in September.

Junior Quilters: Dianne Rockwell noted that Junior Quilters will begin a new project and that all is going well.

Policies and By-laws Review; Hall of Honor; 2014 Quilt Show: Barbara Ceresa reported that the bi-annual **Policies and By-law review** will be completed by the end of the year. She will begin to request nominees for the **Hall of Honor** beginning in Sept., and meetings for the **2014 Quilt Show** will begin in Oct.

Clairie Carter announced that a couple of small quilts used in the Information Booth at the Quilt Show are missing. She will continue to try and locate them.

Membership: Myrna Raglin reported that as of last month she will serve as Membership Chairperson until the end of the year. She asked about September and October first time visitors and the payment of membership dues. The consensus was that they can attend as guests for the remainder of this year(2-3 months) and pay their membership dues for next year in January. She also asked about getting a key to the post office box and it was suggested that she check with Carol Gates who should have one.

Community Service: Marjorie McConnell reported there was a good turn-out at today's gathering with 20-25 people working on a variety of projects. There are approximately 100 completed quilts in the storage unit with another 50 or so partially completed and waiting for quilting and binding. She plans to purchase new supplies and there is need for new ironing board covers and irons. It was suggested that she submit a budget request to Joan prior to the upcoming 2014 budget meeting for consideration of items not covered by the current budget. Barbara Ceresa suggested the possibility of preparing kits utilizing the quilt-as-you-go "potholder quilt" method which yields fully completed quilts and eliminates the need for separate backing, quilting, and binding. Marjorie will look into this possibility.

Mystery Gifts: Robin Petersen announced that Carmen Crow will be taking over Mystery Gifts.

Home Workshops: Sue Robertson announced the project for September will be chenille, and for October the group will work on hexagon stack and whack which will be taught by Ina Gibson.

Jamboree: Deirdre Campbell noted that she needs additional helpers to assist with clean-up after the Jamboree classes on Sept. 14th. Janene Powell and Lorna Tiller will help.

Finance, Budget/Audit: Karle deProsse announced she has submitted the raffle request for next year. She will complete the annual audit prior to the end of the year.

Newsletter: Sue Miller noted that she needs to receive all articles for the Sept. newsletter by Wednesday, August 21st. When she receives an article she will respond – if a response is not received, call her to verify.

Historian: Ruth Bertaccini reported she is in the process of reviewing all existing Guild scrapbooks.

The group expressed many thanks to Dianne Rockwell for her gracious hospitality this evening. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Sharon Ellisor, Board Secretary