

**PINE TREE QUILT GUILD OF NEVADA COUNTY**  
**Board Meeting Minutes**  
**May 12, 2016**

**CALL TO ORDER:** President Diane Klose called the meeting to order at 6:30 p.m.

**MEMBERS PRESENT:** Diane Klose, Susie Hardy, Joan Mosley, Ruth Bertaccini, Raedean Kidwell, Sophia Day, Cathy Stone, Mary Serpa, Lois Hodges, Karle deProsse, Ardy Tobin, Marjorie McConnell, Anne Wilson, Sharon Ellisor.

**CORRESPONDENCE AND ANNOUNCEMENTS** – Diane: None to report.

**MINUTES** – Sharon Ellisor: Draft of minutes for the April 14<sup>th</sup> Board Meeting was reviewed with two corrections noted. Motion was made to accept the April minutes as corrected.

MOTION MSP: Susie Hardy/Marjorie McConnell

**TREASURER'S REPORT** – Diane for Pat Gillings: Diane distributed copies of the April Treasurer's Report for Pat who was unable to attend. After review, a motion was made to accept the report as submitted.

MOTION MSP: Ardy Tobin/Mary Serpa

**OLD BUSINESS**

**New Member Welcome** – Ardy Tobin: Welcome process seems to be working well. Four new members have joined in the last two months. Ardy will get their short biographies for inclusion in the newsletter.

**Jamboree** – Joan Mosley: Joan questioned whether W-9 tax forms are required for Jamboree teachers. Both Karle and Anne responded that they are not required as long as annual payment from the Guild does not exceed \$600.00. Joan brought class sign-up sheets for those who wish to sign up for any of the Jamboree classes. To date most of the classes are about half filled.

**2018 Opportunity Quilt** – Diane: Diane has received no response from any individual or group interested in making the 2018 Opportunity Quilt. She will continue to publicize the need.

**Nevada County Fair Awards** – Diane: Pat mailed payment to the Fairgrounds for the Guild cash award for the Nevada County Fair. The Fair provides the rosettes, and Diane will get the gift certificate to them at a later date.

**Additional Insurance Certificates** – Diane: Anne noted that all insurance certificates have been secured and distributed by Pat Gillings.

**NEW BUSINESS**

**Quilt Show Exploratory Committee Report** – Anne: Anne will send the completed report to Ardy to be posted on Drop Box for review by board members. Ardy will also e-mail board members that the report is available there for review. Ruth questioned when discussion of possible alternative fund raising ideas might take place and Anne responded that full discussion of the report will take place at a subsequent Board Meeting.

**Sponsored PIQF Trip** – Diane: Diane questioned whether the Guild should sponsor a bus trip to PIQF. Kathy Stone responded that the Foothill Quilters Guild in Auburn sponsors a trip every year which several of our members regularly join, but they still have some difficulty filling the bus. The consensus was that those who wish to go can join the Foothill Quilters Guild trip.

**August Board Meeting** – Diane: Diane questioned whether we want to do a potluck for the August Board meeting. It was noted that last year’s meeting attendance was low and didn’t have a quorum. Since the usual August date (August 11<sup>th</sup>) will fall on a Fair day, it was decided to change the meeting date to **August 4<sup>th</sup>**. Diane will verify with Eskaton that the room will be available.

**Featured Quilter** – Diane: Diane asked about the process used to select the Quilt Show Featured Quilter, since at this time there is no reference in either the Guild By-Laws or Policies. She passed out copies of a document which Anne discovered in an old Guild binder which contains several criteria and suggestions for the Featured Quilter selection process. Marjorie responded that the 2017 Featured Quilter was selected by the Quilt Show Committee using the same process which has been followed for several previous years. After considerable discussion, the consensus was that the Quilt Show Committee will develop a Featured Quilter selection process which will then be submitted to the Guild Board for review and inclusion in Guild Policies.

**Country Christmas Faire** – Diane: Diane reported that the signed contract has been returned to the Fairgrounds for the Opportunity Quilt to be at the Country Christmas Faire over Thanksgiving weekend. There was also some discussion about trying to have a second quilt at the Draft Horse Classic along with the Opportunity Quilt since the two quilts last year earned over \$1,000.00 in ticket sales. Diane will publicize the need for a volunteer(s) to make a second quilt for the Draft Horse Classic.

**Insurance Review** – Diane: Diane questioned how long Guild insurance documents need to be retained. It was suggested that she contact our insurance agent for advice regarding document retention recommendations.

**Holiday Party** – Diane: Diane noted that no one has volunteered to chair the Holiday Party this year. Sophia Day volunteered to do it.

**Nominating Committee** – Diane: Diane announced she is currently seeking volunteers for the nominating committee to select nominees for 2017.

**Disaster Relief Projects** – Diane: Diane questioned whether there needs to be something included in Guild Policies regarding special Guild sponsored disaster relief projects. The consensus was that this issue needs further discussion.

## **COMMITTEE REPORTS**

### **1. E-Mailed Reports:**

**Patchwork Star** – Jeanie Ferguson: Jeanie has a Patchwork Star for June.

**Programs** – Heidi Emmett: Heidi and Raedean got three “really good leads on programs for 2017” at the Quilt Show.

### **2. Committee Chair. Reports:**

**Home Workshops** – Anne Wilson: There are still a few openings for the “Anything Goes” quilt Home Workshop to be taught by Eleanor Sagely. She is looking for additional suggestions for future workshops. In addition, Anne is also taking sign-ups for the June Guild Speaker Workshop taught by Judy Coates Perez on June 8<sup>th</sup>.

**Community Service** – Marjorie McConnell: Overall the smaller space at Eskaton seems to be working well. There are many completed quilt tops which need quilting. She has received a request for quilts from Adult Protective Services as well as requests from several other organizations which have been received throughout the year including Sierra Nevada Children’s Services, and Nevada County Veterans for homeless veterans. In addition, Marjorie is hoping to be able to provide bed size quilts for 8 graduating foster youth. She estimates there are approximately 20 or so volunteers who help at Community Service each month.

**Quilt Show** – Marjorie: Preliminary number projections look like income from this year’s show will be similar to last year, though not all expenses have been submitted. Income from the sale of Alice Swift’s two donated quilts is \$1,075.00. Marjorie will set up a de-briefing meeting of the Quilt Show Committee for sometime in June. She and Jeanne Pincha-Tulley did the Fairgrounds walk-through after the show which went well.

**Finance, Budget/Audit** – Karle deProse: Federal and State tax returns have been filed. The State Sales Tax Report can now be filed annually rather than quarterly.

**Guild Challenge** – Lois Hodges: Lois has selected the theme “Your Quilting Heritage” for next year’s challenge to tie in with the 2017 Featured Quilter: Honoring Our Quilting Foremothers.

**Equipment** – Mary Serpa: Mary will set a date for all Quilt Show chairs. to return their bins to the storage unit.

**Computer Records** – Ardy Tobin: Ardy was able to get software from Karle so that computer records can be stored on her laptop.

**Mystery Gifts** – Sophia Day: Nothing to report

**Programs** – Raedean Kidwell: Raedean is looking forward to attending the July “Meet the Teachers” NCQC event.

**Show and Tell** – Ruth Bertaccini: There will be Show and Tell at the June meeting.

**Scholarship** – Joan Mosley: Anya Steuer will attend the June Guild Meeting where Joan will present her with the Guild scholarship. Joan would like to find someone to present the scholarship to Anya at the Bear River High School Awards Ceremony as she is unable to be there.

**Newsletter** – Joan for Sue Miller: Newsletter articles need to be submitted by Saturday.

**Reminders:**

1. Diane will be away May 23<sup>rd</sup> – June 23
2. Susie will be away June 6<sup>th</sup> – 12<sup>th</sup>
3. Sharon will conduct the June General Meeting on June 7th and Pat Gillings will conduct the June Board Meeting on June 9th.

**Adjournment:** Meeting was adjourned by Diane at 8:05.

Respectfully submitted,  
Sharon Ellisor, Board Secretary

