

**PINE TREE QUILT GUILD
BOARD MEETING MINUTES
September 12, 2013**

The meeting was called to order by President Joan Mosley at 7:00 p.m.

Members Present: Sue Miller, Ruth Bertaccini, Deirdre Campbell, Karle deProsse, Anne Wilson, Judy Johnston, Myrna Raglin, Phyllis Brodie, Lorna Tiller, Marjorie McConnell, Ingrid Cattaneo, Barbara Ceresa, Dianne Rockwell, Janene Powell, Chris Parks, Sharon Alves, Joan Mosley, Sharon Ellisor

Minutes: Minutes from the August 15, 2013 Board Meeting were reviewed and approved as submitted.

MOTION MSP: Lorna Tiller/Sue Miller

Treasurer's Report: Judy Johnston distributed the Treasurer's Report showing account activity for 7/1/2013 - 9/10/2013 (see attached detailed report):

TOTAL INFLOWS:	\$11,726.67
TOTAL OUTFLOWS:	<u>-5,544.06</u>
NET TOTAL:	\$6,182.61

BALANCE 9/10/2013	\$50,480.19
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Treasurer's Report was reviewed and approved as submitted.

MOTION MSP: Sue Miller/Marjorie McConnell

Myrna Raglin noted a shredding charge on the report and remembers that the Guild owns a shredder. An attempt will be made to locate it to eliminate future shredding charges.

In response to previous concern about new Wells Fargo fees for deposits in excess of \$5,000.00, Judy has verified that additional charges will be assessed only for checks deposited, not cash. Deposit totals can be divided between savings and checking accounts to minimize fees.

OLD BUSINESS

Storage Unit and Insurance: Joan reported on the initial results of her research to determine additional charges for adding property loss insurance to the contents of the Guild storage unit. She distributed a chart comparing total charges including adding property loss coverage for our current unit at Nevada City Self Storage compared to projected charges at Springhill Storage, and Old Barn Storage. In addition to insurance coverage costs, the chart also compares unit square footage, location convenience, as well as additional products and services offered such as security alarm/surveillance, fire suppression equipment, and truck use (see attached detailed report).

During discussion it was noted that with additional square footage and a more central location it might be possible to store the Guild library books and possibly Treasure Table items in the unit. Joan asked for a volunteer to complete the study with exact total costs including any consideration for our non-profit designation, as well as unit availability. Janene Powell volunteered to collect this information and report back.

NEW BUSINESS

Budget Meeting Date: After conferring with those who plan to attend, it was decided the Budget Meeting will take place September 25th, 7:00 p.m. at Joan's house. Those planning to attend in

addition to Joan are Anne Wilson, Karle deProse, Judy Johnston, Sue Robertson, Sharon Alves and Ingrid Cattaneo. Joan will verify that incoming Treasurer nominee Karen Mitchell will also be able to attend.

By-Laws Review: Barbara Ceresa reported that the by-laws review meeting will be scheduled sometime during the first two weeks of November. Members of the committee include Lynda Lasich, Janene Powell, Sue Robertson, Anne Wilson, Joan Mosley and Barbara Ceresa. For additional information contact Barbara.

Membership Questions: Myrna Raglin questioned how to handle membership fees for new members who wish to join the Guild in Sept. or later. Consistent with Guild By-Laws (Article 3, Sect. 2), guests may attend two meetings prior to payment of the membership fee. Myrna also asked about the procedure for a former member to re-join the Guild. It was decided this individual will be contacted directly for further specifics of her situation.

Information On Website: Janene Powell expressed concern about personal contact information which appears on the Guild website. After discussion, it was decided to eliminate as much personal contact information as possible on both the website and in the Guild newsletter to preserve Guild member privacy.

Sign-Up Sheet For Next Year: Joan circulated a sign-up sheet asking Board members to list their current position, as well as positions of interest for next year. This list will be given to next year's Guild President to assist in filling 2014 Board positions.

2015 Opportunity Quilt: Ingrid Cattaneo reported that the design of the 2015 Opportunity Quilt has been completed. Joan reminded Ingrid that makers of the Opportunity Quilt are also responsible for overseeing marketing of the quilt (Policies, page 5). After discussion, Ingrid agreed to find someone to take responsibility for this by early 2014.

COMMITTEE REPORTS

Community Services: Marjorie McConnell reported the following:

1. Child Advocates will hold a benefit November 15th.
2. She has purchased seven new irons and ironing boards and asked about disposal of the old ones. It was suggested she look into taking them to a recycle center which may offer payment.
3. Community Services needs twin or larger quilts suitable for big boys and men.
4. Asked about the minimum number of people for a speaker workshop prior to cancelling since she arranges for opening/closing of classroom at Seventh Day.

Programs: Joan summarized a report from Lynda Lasich who was ill and unable to attend:

1. The October workshop with Karen Boutte (Puzzle Portraits) has only one person signed up. The November workshop with Thom Atkins (Beading) has only three people signed up.
2. Lynda will work with Ardy to send out a blast to further publicize both workshops.
3. Lynda is extremely disappointed the workshops don't garner monies for the Guild.

Several suggestions were made by Board members to try and improve workshop attendance. These included having an early sign-up cut-off date after which other guilds would be invited to attend our workshops (for an additional fee) when PTQG sign-ups are below minimum numbers. There was also a discussion of the contracts which are signed with our speakers and if/when we could cancel a speaker when interest appears low. Joan will try to obtain a copy of our standard speaker contract to help determine our contractual obligations.

Skill Builders: Lorna Tiller reported low attendance at the last Skill Builders. Suggestions from the Board included combining Skill Builders and Home Workshops, and/or to meet less often such as quarterly instead of monthly.

Hospitality: Phyllis Brodie reported there were several visitors as well as new members at the September general meeting and she is enjoying meeting and greeting newcomers.

Membership: See Myrna Raglin's questions under New Business above.

NCQC: Chris Parks reported she would like to see the reimbursement for NCQC representative to attend quarterly NCQC meetings increased due to escalating travel costs. Joan recommended that Chris submit a budget request to the Budget Committee prior to their meeting later this month.

Treasure Table: Janene Powell noted that it would be helpful to have space in the Guild storage unit to store Treasure Table items between meetings. They are currently stored in her garage.

Junior Quilters: Dianne Rockwell reported that Lorna Tiller and Eleanor Sagely both responded to her request for a volunteer to mentor a new Junior Quilter. Another member donated a Bernina sewing machine for her use. There has been good interest in the Junior Quilters.

Share and Care: Anne Wilson reminded everyone to please notify her when we hear of a Guild member need so she can send a card.

Finance, Budget/Audit: Karle deProsse reported that she has filed the annual raffle report as well as a response to a request for information regarding the 90/10 raffle rule.

Jamboree: Deirdre Campbell reported she is still getting sign-ups for Jamboree being held this Saturday, September 14th. She still needs help with clean-up.

Home Workshops: Sue Robertson reported she also has low participation in Home Workshops. (*see comments under Skill Builders above). Sue responded to a question about differentiating between Home Workshops and Skill Builders by noting that Home Workshops usually work with a group project. On the other hand, Skill Builders usually work on learning a specific skill or get help with individual projects.

Historian: Ruth Bertaccini, no report.

Newsletter: Sue Miller reminded everyone to submit articles for the newsletter no later than Tuesday, September 17th. She has submitted a photo of the Opportunity Quilt for the NCQC website, Showcase of Opportunity Quilts section. The suggestion was made to add area quilt show dates and places which Sue will try to include in future newsletters.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Sharon Ellisor, Board Secretary

