

**PINE TREE QUILT GUILD
BOARD MEETING MINUTES
April 11, 2013**

The meeting was called to order by President Joan Mosley at 7:05 p.m.

Members Present: Kris Cook, Judy Johnston, Sue Miller, Karle deProsse, Phyllis Brodie, Lorna Tiller, Judy Vaughn, Deirdre Campbell, Cathy Stone, Ingrid Cattaneo, Susan Robertson, Ardy Tobin, Marjorie McConnell, Barbara Ceresa, Joan Mosley, Sharon Ellisor.

Minutes: Minutes from the March, 2013 Board Meeting were reviewed and approved as submitted.
MSP: Karle deProsse/Sue Miller

Treasurer's Report: Judy Johnston presented the Treasurer's Report covering transactions from 3/1/2013-3/31/2013 (copy attached) which shows a total cash balance of \$47,665.86. After a short discussion, the report was accepted as presented. MSP: Ardy Tobin/Sue Miller

Judy noted that Wells Fargo has requested that a second signature card be completed for those with access to Guild accounts. Also, Wells Fargo business accounts will now be assessed new charges for deposits in excess of \$5,000.00 per period. Judy will compare similar account charges assessed by other area banks and possibly recommend a change of banks.

OLD BUSINESS

Library Committee: Joan had a brief discussion with Molly Cook regarding the future of the Guild library. Joan discussed with Molly the somewhat limited library usage as indicated on the recent survey, reduced storage space available for the books, and the difficulty of transporting books to/from Guild meetings. She will meet with Molly again for further discussion, as well as potential alternatives available, and report back.

Insurance Coverage: Joan shared information from Carol Riddles regarding insurance coverage for contents of the Guild storage unit. At this time our insurance is limited to liability only and does not cover property loss. Carol checked with the storage unit management and property loss insurance is no longer available through them. The cost to add property loss coverage to the Guild's current insurance policy would be approximately \$500.00 more per year, or double the current premium. After considerable discussion, Joan volunteered to try and establish a dollar value for items stored in the storage unit (including the quilt show quilt frames, tubs, and other equipment) to better assess whether the additional insurance expense for property loss would be worthwhile.

NEW BUSINESS

Website Updates: Ardy Tobin volunteered to help with website updates to keep website postings such as meeting minutes, Board member names, and other items current.

Opportunity Quilt 2014: Barbara Ceresa displayed the completed 2014 Opportunity Quilt, "Summer Breeze" for its' first showing. The quilt was designed and created by members of the "Sew Happy" mini-group and was quilted by Barbara Ceresa. The quilt measures 95"x 107" and was adapted from the

pattern "Wildflower Rhapsody". It was received with much appreciation and numerous positive comments from Board members!

A discussion followed regarding whether the current amount budgeted to make the opportunity quilt each year is adequate amid the escalating costs of fabric, batting, and professional quilting. Another area guild has a budget of \$800.00, which is well above our budgeted amount. Additional discussion continued regarding the State mandated 90/10 rule for non-profit organizations which restricts the percentage of raffle funds which may be used toward administrative costs of any raffle activity. Barbara and Joan will list all costs involved in completing the 2014 Opportunity Quilt, and Joan will select a study group to review accounting procedures related to the 90/10 rule to ensure that the Guild is in compliance.

Jamboree Planning and Costs: Deirdre Campbell reported that Jamboree will take place Sept. 14th at the Grass Valley United Methodist Church. Workshops and teachers include: Cabo Bucket Bag/Cathy Stone; Reversible Potholder Quilt/Mary Levy; Woven Silhouettes/Diane Steele; Curved Paper Pieced Flying Geese/Sue Rasmussen; 1600" Quilt Race/Naomi Cook. Registration is now available for all Jamboree workshops. Verification of insurance for the event will be completed in September. Lodging is still needed for Sue Rasmussen, and catered lunches for the event is under discussion.

Membership Chairperson: Joan reported that she is in the process of discussions with a potential new Membership Chairperson. Ardy Tobin volunteered to assume membership duties until selection of the new chairperson is completed.

2014 Quilt Show Chairperson: Joan noted that 2014 will mark the 30th anniversary of this Guild. Many individuals have been contacted about serving as 2014 Quilt Show Chairperson, but have declined. As a result, Barbara Ceresa announced that she is willing to assume this position, but she would not also be able to serve as Guild President for 2014. To assist Barbara, and upon completion of her term as President at the end of this year, Joan is willing to serve as co-chair with Barbara for the 2014 Quilt Show. This information will be given to the Nominating Committee for future action.

Quilt Show celebration at May General Meeting: Joan reported that cakes will be purchased at Raleys and the Kitchen Committee from the Quilt Show chaired by Kathleen Stanley will serve the cake and beverages.

Church Clean-up: A reminder has been received from the Seventh Day Adventist Church that all Guild activities held there need to include thorough room clean-up following use, to include vacuuming and pick-up. It was suggested that all Guild workshop participants be reminded to leave their workspaces clean, the room vacuumed, and that a note be placed in the workshop binder for future reference.

COMMITTEE REPORTS

Newsletter: Sue Miller reminded everyone that articles for the newsletter need to be submitted by the Saturday following the Board Meeting, and no later than that Monday to insure they are included.

Computer Records: Ardy Tobin – nothing to report.

Skill Building: Lorna Tiller reported there were three participants for paper piecing at the March session. She asked if she still needs to charge the \$5.00 fee to each participant? During discussion it

was noted that both Skill Building and Home Workshop are held at the Seventh Day Adventist Church on the same day as Community Service. Since the Guild is already paying a rental fee for the room used by all three, a motion was made that the \$5.00 fee charged to Skill Building and Home Workshop participants be eliminated. MSP: Cathy Stone/Sue Miller

Community Service: Marjorie McConnell reported the group is working on baby boy quilts. She delivered ten quilts to the Grass Valley Child Advocates group today. Anne Wilson and Sylvia Young substituted for Marjorie at the March gathering with special activities and prizes, and a good time was had by all.

Hospitality: Phyllis Brodie reported that all is going well. She noted that the March Mixer provided a great opportunity for all members to socialize and get acquainted, and that it was especially positive for new members and guests. It was suggested that the Christmas Holiday party might use a mixer type format as well.

Finance, Budget/Audit: Karly deProse – nothing to report.

Opportunity Quilt: Kris Cook reported there are several leftover items from the Cornish Christmas booth which haven't yet been picked up despite several reminders. She would like to give them to the Christmas Holiday Party committee to be used as door prizes. Board members agreed this is a good idea. Kris also reported that to date \$4,629.00 has been collected in ticket sales for the Opportunity Quilt. Tickets will be sold at the Home Show, April 27-28 with Lorna Straka in charge. The final event will be ticket sales at the Quilt Show, for which all volunteers are already signed up.

Programs: Judy Vaughn reported that NCQC will take place Wednesday, April 17th. Six people from PTQG are planning to attend.

Home Workshops: Sue Robertson – nothing to report.

Quilt Show Publicity: Ingrid Cattaneo reported that all Quilt Show flyers and bookmarks have been distributed, and a KNCO interview will be aired April 23rd.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,
Sharon Ellisor, Board Secretary